Process:Payroll AdministrationFile:As-Is PR-07 Tax Processing.vsdSub-Process:PR-07 Tax Processing - page 1Date:12/7/2005

Prepared By: IBIS Project Team **Page:** 1/1 Yearly Tax Processing PR-07 No Change Create State Year Tax -Yes-Notification to End Report Yes─► Reconcile YTD Reporting Correct? Central Payroll Information W-2 Reports Correct? BA-03 Payroll **WRS Benefit Payments** Prepare Adjustments **Create Correction** Mail W-3C forms for Federal corrected forms and State Create YTD/W2 Payroll Prood Update Final YTD/ Create Final W2 Print and Mail W2 Balances Run W-2's Central Payroll Create WRS Year Send Electronic Report to ETF **End Report** Send Federal & Create Final WRS State Electronic Run W-2 Totals WisPay Updated YTD Totals



